

**WEST ORANGE PUBLIC SCHOOLS  
ESSEX COUNTY**

**NOTICE TO BIDDERS**

**NOTICE IS HEREBY GIVEN**, that sealed Bids are sought and requested by the West Orange Board of Education (hereinafter called "Owner"), for Mechanical Renovations of Offices and Small Group Instruction Rooms AT MOUNT PLEASANT ELEMENTARY SCHOOL; together with all work incidental thereto, in accordance with Drawings and Specifications prepared by EI Associates, 8 Ridgedale Avenue, Cedar Knolls, NJ 07927.

Bid # 21-09

Project Name: MECHANICAL RENOVATIONS OF OFFICES AND SMALL GROUP INSTRUCTION ROOMS AT MOUNT PLEASANT ELEMENTARY SCHOOL

Description of Contract: Single Overall Contract.

Sealed Bids will be received at the **West Orange Board of Education Offices at 179 Eagle Rock Ave West Orange, NJ 07052, not later than 10:00 a.m., Prevailing Time, July 7, 2021.** All bids will be publicly opened and read aloud at that time by the School Business Administrator at the board offices. No Bids will be accepted after 10:00 a.m.

Bidders must be registered with the Division of Revenue and Department of Labor. All Bidders proposing to Bid shall be classified in accordance with N.J.S.A. 18A:18A-27, as to the character and amount of public work on which they are qualified to submit a Bid by the Department of Treasury, Division of Property Management and Construction (DPMC). Bidders shall submit with the Bid current prequalification certificates issued by the DPMC for one of the following classifications:

General Contractor with a DPMC Classification of C008 General Construction, or

General Contractor with a DPMC Classification of C009 General Construction/Alterations and Additions

In addition, the Bidder is required to submit with the Bid, a current prequalification certificate issued to the Bidder or its subcontractor by the DPMC, for the following DPMC Specialty Trades:

Plumbing:	C030
HVACR:	C032
Electrical:	C047

Each Bidder shall also be registered pursuant to the Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48 et seq. and shall provide a valid and current registration certificate with its Bid as to the bidder and all subcontractors.

Any Bid submitted without a copy of valid and active prequalification/classification certificates may be rejected as non-responsive to the Bid requirements.

Each Bidder shall submit with its bid, a Consent of Surety as per N.J.S.A. 18A:18A-25 from a Surety company licensed to write business in the State of New Jersey, stating that the Surety will provide the successful bidder and its subcontractors with a performance/payment bond in the full amount of the contract.

One (1) prebid meeting will be held at the Mount Pleasant Elementary School at 9 Manger Road West Orange, NJ 07052, at 2:00 p.m., Prevailing Time, June 23, 2021. This meeting is conducted for the purpose of considering questions posed by Bidders. All Bidders are strongly encouraged to attend this meeting. Meeting minutes will be prepared and distributed to all Bidders who have received bid specifications.

The Bid Documents have been prepared by the firm, EI Associates, Architects & Engineers, PA. 8 Ridgedale Avenue, Cedar Knolls, NJ 07927. Telephone Number (973) 775-7777.

Commencing June 22, 2021 copies of said documents may be examined from 9:00 am to 4:00 pm Monday through Friday, at EI Associates, 8 Ridgedale Avenue, Cedar Knolls, NJ 07927.

Bid Documents may be obtained directly from the office of the Architect upon receipt of a \$200.00 non-refundable payment (business checks or money orders only) made payable to the West Orange Board of Education. Shipping of Bid Documents to Bidders by the Architect is possible if prearranged and paid for by the Bidder in advance. An additional handling charge of \$25.00 per set (business checks or money orders only made payable to EI Associates, will be charged by the Architect for this service. NO CASH SHALL BE ACCEPTED.

As Bid security, each Bid shall be accompanied by a certified check or Bid Bond in accordance with N.J.S.A. 18A:18A-24.

The Owner requires that all Bids shall comply with the bidding requirements specified in the INSTRUCTIONS TO BIDDERS. The Owner may waive informalities in Bids in accordance with the law. The Owner also reserves the right to reject any and all Bids in accordance with the law.

All Bidders must submit a Business Registration Certificate and a Political Contribution Disclosure Form with their Bid Package.

All Bidders must comply with N.J.S.A. 18A:18A-20 "American Goods and Products to be used where possible."

Bidding shall be in conformance with the applicable requirements of N.J.S.A. 18A:18A-1 et seq., pertaining to the "Public School Contracts Law.

All Bidders are placed on notice that they are required to comply with all requirements of the Laws Against Discrimination, N.J.S.A. 10:2-1 et seq. and the Affirmative Action Regulations, N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 and provide the appropriate documentation.

No bidder who is on the State Treasurer's or Federal Government's List of Debarred, Suspended or Disqualified Bidders shall be eligible to bid on this project.

The West Orange Board of Education reserves the right to reject any and all Bids, or to waive any informalities in the bidding in accordance with the law.

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Tonya Flowers  
Business Administrator/Board Secretary  
West Orange Public Schools